

Educational Foundation of Philip and Sarah Stanford

(THE STANFORD CHARITY TRUST) A REGISTERED CHARITY

Guidance Notes for the Grant Application Form

Please note that following changes in education, in order to be successful in obtaining a Stanford Trust Grant, you need to be studying for a Level 4 or higher qualification or meet the criteria detailed below for an Apprenticeship.

1. Please detail the qualifications you have or will achieve. Please detail at which level e.g. GCSE English Grade 5, A Level Maths Grade C, BTEC Level 3 in Childcare, etc.
2. Please detail which course or qualification are you going to be studying – this should be a level 4 qualification or higher - e.g. BA Hons Business Studies at Lincoln University; HNC Photography at Grimsby Institute; OR, if a recognised apprenticeship, e.g. Plumbing Apprenticeship with AN Other Plumbers, Grimsby
3. If you are applying for a grant as an Apprentice, then you must meet all the following criteria and be in employment (criteria from GOV.UK Apprenticeship Guide):
 - a. work alongside experienced staff
 - b. gain job-specific skills
 - c. [earn a wage and get holiday pay](#)
 - d. get time for study related to your role (usually one day a week)
 - e. Apprenticeships take up to 5 years to complete depending on their level.
 - f. *Please ensure you provide details of your employer so that we can ensure you meet the criteria*
4. Please tell us why you want to study this course, what interests you and why you have chosen this University or Apprenticeship.
5. What are your career aspirations and where do you see yourself in the future? Will you continue your study or look for a career?
6. How will you use this Grant to support your studies? The Trust will award grants for equipment that you may need; i.e. Text books, tools, laptop, art supplies etc. This grant should not be used for travel expenses, trade memberships and car parking. If possible please provide a book list or receipts to support your application.

Please note that if the form is not completed in full and holds insufficient detail to enable the Trustees to make a decision then the application will be rejected. Applicants must be under the age of 25.

Should you require this form in a word document; please contact, Val Brumfield at:

val.brumfield@ntlworld.com